



## File Supply Guide

### PDF

When exporting your PDF, please select "Press Quality". Do not supply PDFs as spreads.

### Bleed

If you have colours continuing up to the edge of the document, for printing purposes you have to add an extra 3mm to each side of the document, this is for the machine to grip the sheet and avoid cutting your finished product undersize. For help with bleed please do not hesitate to call and one of our studio team will point you in the right direction.

### Overprinting

Our Studio team applies the most accurate print settings for your product, therefore please make sure that none of the colours are set to overprint in your document otherwise this may impinge on the printed quality of the product.

### CMYK (Cyan, Magenta, Yellow, Black)

We require the colours of your document to be supplied as CMYK; most design software is set to a default of RGB (Red Green Blue) so they have to be converted to ensure colours are matched correctly.

### Black Solids

If you use a large area of black i.e. as a background colour then we recommend setting the colour values to Cyan: 30% Magenta: 30% Yellow: 30% and Black: 100%

### Images

To ensure the highest quality print of images in your document please make sure that they are 300dpi and at the required print size.

**If you have any problems please call and one of our team will be happy to help.**